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We look forward to welcoming you to the
Misr Language Schools Community
Learning, Inspiring & Thriving Together

Thank you for your interest in joining Misr Language Schools (MLS).

Selecting the right school for your child is one of the most important decisions you will make as a parent. At MLS, we are committed to supporting you in making sure that the first step your family takes in this direction is as smooth as possible.

Application Steps

STEP
01

● Complete MLS Application Form online

- Visit website (mls.egypt.org) to complete and submit MLS Admission Application Form online. **(MLS ADMISSION PROCESS IS COMPLETELY ONLINE)**
- Following submission, ensure you receive an acknowledgement via email to confirm that the submission was successful.
- Parents are advised to read the Admissions terms and conditions prior to accepting and applying.
- Only applications that are completed online will be considered.
- Our "Admission team" will review all applications for eligibility and to ensure that ALL the required information and documents have been submitted.
- We will notify you by mail whether your application was accepted for further processing or not. Please note that accepting the application for processing doesn't mean that the student will be accepted and that the school has the right to decline the application.

Application deadline: 28 December, 2022

Application Steps

STEP

02

● Entrance Assessment

- Once your application is accepted for processing, you will be notified of the assessments dates via mail.
- Assessments will be held at MLS premises.
- Parents are required to hand in a printed application form and all required documents, in a sealed envelope with the student's name and Applicant ID clearly printed on it. The envelope should be handed to the school's admissions office on the day of assessment.
- Assessments are MANDATORY and have a bearing on admission to ensure a competitive and fair entry to MLS.
- The Admissions Team will then review the application and assessment results. Please note that accepting the assessment doesn't mean that the student will be accepted.

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Application Steps

STEP

03

● Family Interview with School Director

- Depending on the availability of places and on the analysis of the academic reports and the entrance assessment, prospective families and students will be invited to attend an interview with the School Director.
- Both parents are required to attend the family interview (when applicable).
- The School Director **WILL NOT** meet any prospective families and students **UNLESS** all the above steps have been finalized and admission criteria and assessments have been met successfully.
- The tentative dates for these interviews will be scheduled from 01/03/2022 to 01/05/2022. The appointments will be confirmed by e-mail.
- After the family interview and upon the school director's authorization, you will be notified by mail whether the student is accepted or not.
- We then would be looking forward to welcoming you to Misr Language Schools community.

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Application Steps

STEP

04

● Registration and Payment

- Prospective students that have been accepted and officially offered a place at MLS will be contacted by the School Admission's Department and invited for an orientation session.
- Parents will need to settle the academic fees within five working days of the receipt of acceptance mail. If the fees are not settled, the school will be unable to enroll the student.
- MLS reserves the right to offer the place to the next available candidate, if the payment is not accepted within five working days from the date of offer.
- Kindly note that the enrollment process will be complete once the school fees have been paid in full.

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IMPORTANT

- In line with our health and security protocols, we kindly ask parents of prospective students to refrain from visiting MLS campus throughout the process of Admission. Parents WILL NOT BE allowed to enter school campus at ANY time unless they are clearly asked to do so by the Admissions department via email.
- VIOLATION OF RULES & REGULATIONS WILL RESULT IN REVOCATION OF ADMISSION REQUEST.

Entry Age for Pre-school / KG1 and Stages Open for Admission:

MLS DIVISION	LEVEL	AGE OF ENTRY	
National	Pre-K	Min: 3 years	Max: Under 4 years
	KG1	Min: 4 years	Max: Under 5 years
American	Pre-K	Min: 3 years	Max: 3.7 years
	KG1	Min: 3.8 years	Max: Under 5 years
French	PS / Petite Section (Pre-school)	3 years (All students must be born on the same year, 2019)	
	MS Moyenne Section (KG1)	4 years (All students must be born on the same year, 2018)	
British	Grade 7 PRE-IG ONLY		

Required Documents

► Basic Required Documents for all prospective students:

- One original birth certificate.
- Six recent passport-size photos of student.
- Copy of mother and father's National Identification cards and University graduation certificates.
- Copy of the Original academic report from previous school for last 2 academic years.
- Vaccination records.
- A confidential recommendation letter filled in by a previous teacher, sent directly to the admissions team.

Required Documents

▶ Additional documents required for Egyptian students transferring within Egypt:

- Latest two final academic and of year report cards certified by the student's previous school.
- A certificate testifying to the promotion of your child from one year to another, issued by the Ministry of Education and certified by the Educational Directorate.
- Two original transfer letters certified and stamped from the school the student is transferring from and the Educational District. Please note that students transferring from one governorate to another should get both governorates' stamps on their documents.
- Behavior Reference Report certified by previous school.

Required Documents

▶ Additional documents required for non-Egyptian students transferring within Egypt:

- Latest two final academic and of year report cards certified by the student's previous school.
- Two original transfer letters certified and stamped from the school the student is transferring from and the Educational District. Please note that students transferring from one governorate to another should get both governorates' stamps on their documents.
- Copy of the first page on the student's passport
- Copy of mother and father's passports.
- Copy of the residence visa (temporary residence – unspecified period residence) on the student's passport.
- Copy of Expatriates Registration from previous school.
- Behavior Reference Report certified by previous school.
- An original letter of approval addressed to MLS from the Embassy of the student's country.

Required Documents

▶ Additional documents required for Egyptian students transferring from abroad:

- Latest two final academic and of year report cards stamped by the student's previous school, the Egyptian Ministry of Foreign Affairs and the Egyptian Embassy or consulate in the country you are transferring from.
- Copy of the first page on the student's passport.
- Copy of the last arrival and departure stamps on the student's passport.
- Copy of mother and father's passports.
- Testing level exam for Ministry of Education .
- Behavior Reference Report certified by previous school.

Required Documents

▶ Additional documents required for non-Egyptian students joining MLS from abroad:

- Latest two final academic and of year report cards stamped by the student's previous school, the Egyptian Ministry of Foreign Affairs and the Egyptian Embassy or consulate in the country you are transferring from.
- Copy of the first page on the student's passport.
- Copy of the residence visa (temporary residence – unspecified period residence) on the student's passport.
- Copy of the last arrival and departure stamps on the student's passport.
- Copy of mother and father's passports.
- Testing level exam for Ministry of Education.
- Behavior Reference Report certified by previous school.

THANK YOU

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